

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: August 27, 2012

TIME: 4:30 p.m.

PLACE: Battell Center Community Room

PRESENT: Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Ellen West, & Michael Bergin

ALSO PRESENT: Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was recited. Mr. Wagle called for approval of the minutes of the August 13 board meeting. Mrs. Teeter moved to approve the minutes as presented, and Mr. Bergin seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

Naming of Field at Normain Park Request – William E. Balok. Tabled until further notice.
Battell Center Instructor and Social Group Contracts; Still being reviewed by Board attorney for language content. Moved to sometime in the near future.

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NEW BUSINESS:

Park Amenity Naming Policy: A draft for discussion was provided to the Board. Discussions followed regarding intent, definitions, and requirements. The policy was referred to the facility (sub)committee to review, work with the Board Attorney, and bring back to the Board a recommend policy for naming amenities that is actionable and defensible within thirty (30) days.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2012-00000304	\$826.75
2012-00000310	\$656.50
2012-00000311	\$1,104.50
2012-00000315	\$17,225.92

Mr. Coppens moved to approve the claims as presented on the above docket and Mrs. Teeter seconded the motion. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

Mr. Zeller advised the Board that the division reports would be postponed until the October 8 meeting to allow this meeting to concentrate on budget and salary issues in the September meetings.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Bergin seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:03 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved:

Carolyn Teeter, Board Secretary